

Wardington Parish Council

The council is hereby summoned to a Meeting of the Parish Council to be held on Tuesday 18th March 2025 at 7:30pm in the Lady Wardington Room at Wardington Village Hall

Council: Mr R Jarrett (Chairman), Mr M Patterson, Mr N Bankes, Mrs J Burnett, Mr G Page, Mr R Reid, Mr M Chivers.

AGENDA

93. Apologies for absence

94. Members' declarations of interest for items on the agenda

95. Public participation session (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

96. To approve the minutes of the Parish Council (PC) meeting held on 14th January 2025

97. Outstanding matters/actions from previous meetings

97.1 Update re flooding on Thorpe Road and water running down the A361.

97.2 Update re Parish Council communication with parishioners

97.3 HS2 update

98. Play Area

98.1 Update re play equipment safety inspections

98.2 Update re repairs instructed

99. Discussion re the calculations used to categorise the village in the Cherwell District Council (CDC) Local Plan

100. Proposal to make a request to Oxfordshire County Council for additional streetlights in the parish

101. Proposal to consider purchasing additional benches to be installed in Wardington

102. Planning applications received

25/00083/CLUE - Units 1 and 2 Coton Lodge Wardington. Certificate of Lawfulness of Existing Use for Use of the buildings and surrounding land for Class E (g)(iii) light industrial. **No objection.** (Response made using delegated powers).

24/03087/LB – Wisteria Cottage, Wardington. Roof repairs, replace four rear windows, replace two rooflights and insertion of one new one, replace oak window lintel to kitchen window, guttering repairs, patch pointing and chimney repairs. **No objection.** (Response made using delegated powers).

25/00470/TCA – Wisteria Cottage, Street from Banbury Road to Mount Pleasant, Wardington. T1 - Cherry- Crown reduce by 2m. T2 - Cherry. Removal of cherry suppressed by nearby walnut to ground level. T3 - Yew. Remove to a 1m pole due to close proximity to adjacent tree buttressing.

103. Planning decisions received

23/03391/F and 23/03392/LB – The Old Butchers, Banbury Road Through Wardington, Wardington. Old Butchers - Main house - extend rear porch, replacement of 3 no windows with facsimile replica units, install new kitchen, remove partition wall, insert new hardwood beam, remove suspended timber floor - install new floor to kitchen f.f.l. Old Barn - Remove timber

cladding and temporary doors, make good stone masonry, insert new traditional timber doors and frames, repair roof - re-slate with existing salvaged slates, insert breather membrane and insulation. Cut and trim for 3no new conservation rooflights. Reduce level on floor and insert new breather floor slab. Insert new timber staircase and partition for w.c. shower, new timber window units inserted into existing and new openings. General repairs and structural repairs. **Approved.**

APP/C3105/W/24/3341576 - Barn Farm Plants, Barn Farm, Thorpe Road, Wardington. To develop the site for 7-9 dwellings with associated access, parking and amenity space. **Appeal allowed and Permission in Principle granted.**

22/02607/F – High Wardington House, Thorpe Road, Wardington. Erection of carport. **Approved.**

24/02696/F and 24/02697/LB – Wardington Manor, Thorpe Road, Wardington. Variation of Condition 2 (plans) of 21/02814/F - Modification of main house coats, boots and plant room, including introduction of chimney. Replacement of existing CCTV. General update of internal finishes, fitted joinery and radiators. Addition of window to stables workshop. **Approved.**

104.Finance

104.1 To note the bank balances and cashbook balances as at 12.03.2025

Bank balances

PC Current	£255.87
PC Savings	£25,084.88
Total	£25,340.75

	WPC Main	Williamscott	Total
Cashbook balances as at 12.03.25	£17,366.29	£7,974.46	£25,340.75

104.2 To note and approve payment of the following invoices already paid using delegated powers:

27.01.25	Parish Magazine Printing	Warbler printing Feb 25 edition	£312.75
27.01.25	CDC	Uncontested election	£200.00
27.01.25	Kirsty Buttle	Salary January	£480.25
27.01.25	HMRC	Tax January	£2.40
31.01.25	NEST	Pension January	£18.49
31.01.25	Unity Bank	Service charge	£6.00
18.02.25	Kirsty Buttle	Salary February	£480.25
18.02.25	HMRC	Tax February	£2.40
28.02.25	NEST	Pension February	£18.49
18.02.25	Kirsty Buttle	Defib battery	£246.00
28.02.25	Unity Bank	Service charge	£6.00

104.3 To note the following receipts:

15.01.25	Smiths Newsagents	Warbler	£100.00
16.01.25	Francis Tuthill Ltd	Warbler	£50.00
20.01.25	Barn Farm Plants	Warbler	£80.00

20.01.25	Sylvan Shack Ltd	Warbler	£30.00
23.01.25	Lawrence Furnishings	Warbler	£80.00
24.01.25	Funeral Partners	Warbler	£100.00
04.02.25	E H Douglas	Warbler	£80.00

104.4 To approve payment of the following invoices:

Kirsty Buttle	Salary March	£480.05
HMRC	Tax March	£2.60
NEST	Pension March	£18.49
OALC	Annual membership	£216.00

104.5 To review the spend against budget to date

104.6 To agree the following regular payments list from the 2025/26 agreed budget delegating authority to the clerk to make payments to relevant suppliers up to the budget total. All payments will need to be authorised online by 2 councillors in order for the payment to be made

Clerk's Salary & Tax	6,528.00
Room Hire	250.00
Insurance	650.00
Administration	100.00
Bank Charges	80.00
Audit	135.00
Training	200.00
S137	50.00
Subscriptions and donations	350.00
Playground Inspection and Maintenance	750.00
Dog Bin Emptying	750.00
Grass Cutting	3,700.00
Village Maintenance	300.00
Warbler Printing	1,650.00

104.7 To note the increase in prices of grass cutting to £376 per cut for the 2025 season

104.8 Request from parishioner for the Parish Council to make a grant of up to £1250 to the Wardington Short Mat Bowls Club towards the total cost (£2,848) of replacement mats

105.Request from parishioner to consider installing more benches in the parish

106.Proposal to request that Oxfordshire County Council install additional streetlighting in the parish

107.To agree date(s) for the 2025 Spring Clean/Litter Pick

108.Information exchange

109.Proposal to exclude the public and the press in order to discuss a confidential staff matter

110.To review the Clerk's payscale for the 2025-26 financial year

Date of next meeting – 13th May 2025



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13th March 2025