

## Wardington Parish Council

Minutes of a meeting of the Parish Council held on Tuesday 1<sup>st</sup> October 2024 at 7:30pm in the Lady Wardington Room at Wardington Village Hall

Present: Mr R Jarrett (Chairman), Mr M Patterson, Mrs J Burnett, Mr G Page.

**In attendance:** Clerk, District Cllr Brant, 0 members of the public

**51.Apologies for absence** – Apologies received from Cllr N Bankes, and Cllr A Gordon-Finlayson. Apologies accepted – None.

**52.Members’ declarations of interest for items on the agenda** – None.

**53.Public participation session** – None.

**54.To approve the minutes of the Parish Council (PC) meeting held on 23<sup>rd</sup> July 2024** – The minutes were proposed, agreed, and duly signed.

### **55.Outstanding matters/actions from previous meetings**

- 55.1 HS2 update – Notices have come out about single lane traffic managed by traffic lights on the section of the A361 near the EKFB compound entrance from 5<sup>th</sup> October to 27<sup>th</sup> October 2024.
- 55.2 Feedback from Defibrillator/CPR training session – Around 10 parishioners attended the training session. It seemed to be generally well received and lots of useful discussions and actions came out of the session, particularly in relation to the access to and use of the defibrillator although some feedback was that the session felt unplanned/disorganised at times and that the valuable information was only due to questions from the participants. It was proposed and agreed that the **Clerk should provide the feedback to St John Ambulance and make a donation of £50.**
- 55.3 To agree the type of Vehicle Activated Signs (VAS) the PC would like in the village – After some discussion about the pros and cons of the types of signs available it was agreed that the most suitable sign would be the sign displaying the 20mph roundel and ‘slow down’. **Clerk to inform the supplier of the PC’s preference.**

### **56.Play Area**

- 56.1 Play equipment safety inspection – Not available due to Cllr A Gordon-Finlayson’s absence. It was suggested that a parishioner may be interested in completing the safety inspections on behalf of the PC. **Cllr M Patterson to discuss this with the parishioner.**
- 56.2 To receive the quotes for work required on fences and gates in the play area – A quote of £594.57 has been received plus up to £80 to get another spur replaced before the next inspection – proposed and agreed. **Cllr M Patterson to inform the contractor.**

### **57.Planning applications received**

**24/01935/TCA – Keechbrook, Thorpe Road, Wardington.** T1 x Prunus - Reduce height by 1.5m and shape. T2 x Prunus - Reduce height by 1.5m and shape. **No objection.** (Response made using delegated powers).

**24/02365/TCA – The Last Straw, Banbury Road Through Wardington, Wardington.** T1 - Holly tree - Reduce by 50% from 14m to 7m and width from 7m to approx 5m. **No objection.** (Response made using delegated powers).

**24/02214/TCA – Red Lion Cottage, Thorpe Road, Wardington.** T1 x Purple prunus - Fell.

This Prunus tree is infected with root fungus. Around 60% of the canopy has died. Reducing it back to the remaining growth will take away the natural form so we would like to fell the tree. There are lower lying plants and shrubs which should flourish in its absence. G2 x Row of Maples and Ash - Reduce height by approximately 4m from tips. These trees have become very leggy and my clients park their cars underneath. We would like to reduce them to reduce risk of damage to vehicles. Fell end maple (furthest north) as this causes excessive shading on greenhouses below. **No objection.**  
 (Response made using delegated powers).

**24/02522/TCA – The Limes, Thorpe Road, Wardington.** Cherry (T1) - Cutting back the cherry tree on the highway verge back to the boundary line, reducing to the nearest growth points available. approximately 3 metre reduction on the east side of the crown. **No objection.**

**58.Planning decisions received**

**24/00471/F and 24/00476/LB – Butlers House, Williamscot Road, Williamscot.** Install new dormers to rear roof slope, alter existing rear dormers, replace bay window to rear. Form 1 new window opening. Replace 1 window in existing opening. Replace concrete pointing with lime mortar pointing on dwelling and garden wall. Replace plastic gutters and downpipes with metal alternatives. Internal alterations and installation of new mechanical ventilation unit. **Approved.**

**23/03053/F and 23/03054/LB - The Bishops House, Street From Banbury Road To Mount Pleasant, Wardington.** Insertion of conservation rooflights in rear roof slope to facilitate use of roof space as habitable accommodation, and conversion of stable to ancillary guest accommodation. **Approved.**

**24/01492/F - Pubstuff, Williamscot Road Industrial Centre, Williamscot Road, Cropredy.** Warehouse/industrial storage and light assembly/workshop. **Approved.**

**24/01596/LB – Home Farm, Street from Williamscot Hill to Centre, Williamscot.** Replacement of 5no windows on south and west elevations with new double glazed metal framed windows with timber sub-frames to match rest of dwelling. **Approved.**

**59.Concerns raised about an unlicensed scrap collector in the parish whose collected scrap is attracting rats** – The Clerk has not been able to chase Cherwell District Council (CDC) on this due to requiring further information. **The Clerk will send an e-mail to CDC to see what information they can provide.**

**60.Memorial Hall Walnut Tree** – The Memorial Hall are going to have to get a tree removed and they wondered if the PC would like them to get a quote for some treework to a tree overhanging the play area as it may be cheaper to get the work done at the same time. The PC appreciate the Memorial Hall making them aware that there is a potential safety issue with the tree overhanging the play area but the PC will deal with it in house so no quote is required.

**61.Finance**

61.1 To note the bank balances and cashbook balances as at 26.09.2024 – Noted.

**Bank balances**

PC Current	£551.05
PC Savings	£30,413.69
<b>Total</b>	<b>£30,964.74</b>

	<b>WPC Main</b>	<b>Williamscot</b>	<b>Total</b>
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<b>Cashbook balances as at 26.09.24</b>	£21,882.29	£9,082.45	<b>£30,964.74</b>
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- 61.2 To confirm completion of the first quarterly (Apr to Jun) Internal Control Check – Cllr Jarrett confirmed the check has taken place and all was found to be in order.
- 61.3 To confirm receipt of the External Auditor’s Report for the 2023-24 financial year and agree if any actions are required – Receipt was noted. No issues were raised and all documents have been published on the website and noticeboard as required.
- 61.4 To review the spend against budget to date – The councillors reviewed the spend against budget document and no concerns were raised.
- 61.5 To note and approve payment of the following invoices already paid using delegated powers: Proposed and agreed.

30.07.24	Moore	External audit 2023/24	£252.00
30.07.24	N R Prickett	Grass cutting 23rd July	£429.60
30.07.24	Parish Magazine Printing	Warbler printing August	£420.75
22.08.24	Wardington Memorial Hall	Hall hire for defib training	£38.91
22.08.24	Kirsty Buttle	Salary and expenses Aug 24	£462.71
30.08.24	NEST	Pension Aug	£17.61
26.09.24	Brent Harris	Repairs to play area	£289.29
26.09.24	N R Prickett	Grass cutting 23rd Aug	£429.60
26.09.24	Kirsty Buttle	Salary Sep 24	£459.61

- 61.6 To note the following receipts: Noted.

30.07.24	Nigel Bankes	Fairport cash	£1,375.00
07.08.24	Credit slip 31	Fairport cheques	£450.00
13.09.24	CDC	Precept	£6,300.00

- 61.7 To approve payment of the following invoices: Proposed and agreed.

NEST	Pension Sep	£17.61
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**62.Information exchange** – There are some areas of flooding in the village due to blocked drains. It was agreed that these areas should be raised with the Highways representative when she visits the village later in the month. The Thorpe Rd sign promised by Cherwell District Council (CDC) has not yet been installed. **Clerk to chase CDC to see when the sign will be installed.**

Meeting closed @ 8:30pm

**Date of next meeting – 26<sup>th</sup> November 2024**

Signed..... Date.....