

Wardington Parish Council

Minutes of a meeting of the Parish Council held on Tuesday 23rd July 2024 at 7:30pm in the Lady Wardington Room at Wardington Village Hall

Present: Mr R Jarrett (Chairman), Mr M Patterson, Mr N Bankes, Mr G Page.

In attendance: Clerk, District Cllr Brant, 0 members of the public.

40. Apologies for absence – District Cllr Chapman.

41. Members' declarations of interest for items on the agenda – None.

42. Public participation session – None.

43. To approve the minutes of the Parish Council (PC) meeting held on 18th June 2024 – The minutes were proposed, agreed, and duly signed.

44. Outstanding matters/actions from previous meetings

- 44.1 HS2 update – Some councillors attended a tour of the compound which was very interesting.
- 44.2 Defibrillator/CPR training session – St John Ambulance have offered 28th or 29th September to run another session. It was agreed to go ahead with a session on Saturday 28th September at 10:30am. **Clerk to make arrangements.**
- 44.3 Maintenance/repairs to the Vehicle Activated Signs (VAS) in the village – **Clerk to chase OCC up on what is happening with this.**
- 44.4 Update re concerns raised by parishioners about the state of the grass outside Post Office Cottage, Mount Pleasant, due to vehicle access – The property owner attended the last meeting and advised that he is going to remove the tree stump and reinstate the wall. The tree stump has been done and the stone is there ready for the wall to be reinstated. It was agreed that the **Clerk should contact Cherwell District Council (CDC) planning enforcement to advise that the PC are happy for the case to be closed but will raise it again in future if the wall is not reinstated in a reasonable amount of time. Clerk to contact the owner to ask if he could advise the expected timescale for the reinstatement of the wall.**

45. Play Area

- 45.1 Play equipment safety inspection – Defer to next meeting due to Cllr Gordon-Finlayson's absence.
- 45.2 To receive the professional annual inspection report and agree any actions required – The report was received and it was noted that there were a few issues raised. It was agreed that the **Clerk should give the report to Brent Harris to ask him to complete all of the repairs.**

46. Planning applications received

24/01596/LB – Home Farm, Street from Williamscoth Hill to Centre, Williamscoth. Replacement of 5no windows on south and west elevations with new double glazed metal framed windows with timber sub-frames to match rest of dwelling. **No objection.** (Response made using delegated powers).

24/01759/F and 24/01760/LB - Wardington Manor, Thorpe Road, Wardington. Variation of Condition 2 of 22/02162/F and 22/02163/LB - amendments to rooflights in the barnyard building and stables loft and reconfiguration of stairs to the stable loft and reduction of the barnyard building footprint and height. **No objection.**

24/00807/F - OS Parcel 0927 East Of And Adjoining, Wardington Road, Wardington. New offices and agricultural buildings for a new agricultural seed facility, including access road, parking, landscaping, and associated facilities - re-submission of 23/01164/F. **No response required as this has already been covered in a previous meeting and was put on this agenda in error.**

24/01771/F and 24/01772/LB - Wardington Manor, Thorpe Road, Wardington. Variation of Condition 2 (plans) of 21/02814/F and 21/02816/LB - Minor layout modifications to the staff area within the Stables rear, partition and door location between new corridor and pottery studio as part of the design development. Introduction of new and modification of existing rooflights to Stables Flats to improve natural ventilation and daylight, which is not visible as they are within the valley of the two roofs. Replacement of existing rooflights to pottery studio in timber to match existing at potting shed. **No objection.**

24/01783/F and 24/01784/LB - Postbox Cottage, Banbury Road Through Wardington, Wardington. Improvements to existing access and landscaping, replacement garage, machinery store, and timber outbuilding. Alteration to amenity space relating to The Cottage to include change of use from open countryside to residential. PV panels to roof of replacement machinery store. 1no new field gate. **No objection.**

47.Planning decisions received - None

48.Concerns raised about an unlicensed scrap collector in the parish whose collected scrap is attracting rats – The parishioner who raised this has been in touch with both CDC and Sanctuary Housing and whilst CDC have been helpful to a point the issue has still not been resolved so the parishioner is asking for the PC to get involved to see if they can get more of a response from CDC. It was agreed that the **Clerk should e-mail Environmental Services at CDC about this issue and copy in District Cllrs Phil Chapman and Chris Brant.**

49.Finance

49.1 To note the bank balances and cashbook balances as at 17.07.2024 – Noted.

Bank balances

PC Current	£89.75
PC Savings	£27,013.69
Total	£27,103.44

	WPC Main	Williamscott	Total
Cashbook balances as at 12.06.24	£19,845.99	£7,257.45	£27,103.44

49.2 To note and approve payment of the following invoices already paid using delegated powers: Proposed and agreed.

24.06.24	Kirsty Buttle	Salary June	£459.61
28.06.24	NEST	Pension June	£17.61
24.06.24	Brent Harris	Repair of gate latches on play area	£51.00
30.06.24	Unity Bank	Service charge	£18.00

49.3 To note the following receipts: Noted.

30.06.24	Unity Bank	Interest	£185.00
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49.4 To approve payment of the following invoices: Proposed and agreed.

N R Prickett	Grass cutting 13th and 27th June	£859.20
Playsafety Ltd	Annual playground inspection	£127.20
Kirsty Buttle	Salary July	£459.61
NEST	Pension July	£17.61

50.Information exchange – The councillors expressed their thanks to Emma Reed for all of the work she has put in to organising the allocation of Fairport tickets which is a significant benefit to Williamscott. **Clerk to send note to Emma.**

Chris Brant introduced himself as the new district councillor. Chris lives in Hanwell and is part of the keep Hanwell Rural Group. He is also part of the CDC planning committee.

Cllr Patterson has spoken to a parishioner about the vegetation from their property growing onto the Highway but the parishioner advised that their deeds very clearly show that the hedge is not theirs and belongs to Highways so if this continues to be an issue it should be reported to Highways. Highways have offered to meet with a councillor and/or the Clerk to walk around the parish to look at all of the Highways related issues and see what can be done about them. It was agreed that Cllr Patterson and the Clerk should meet with the Highways representative. **Clerk to arrange a meeting with Highways.**

Cllr George Page requested a right of reply to a complaint made about him at the last meeting and provided the following statement: The soil strewn all over the verge reported by Mr Dean Cox had come from the adjacent ditch which had been neglected backing up the water, which had found a route under the road to cause flooding in Mr George Page’s field. After clearing the ditch the water had disappeared and the field returned to dry. The spoil has been levelled as promised.

The councillors agreed that PC meetings are not the place for personal grievances to be aired and this will not be discussed in a PC meeting again.

The PC has received notification from Cluster Care that they are closing down.

Meeting closed @ 8:34pm.

Date of next meeting – 1st October 2024

Signed..... Date.....