

## Wardington Parish Council

Minutes of a meeting of the Parish Council held on Tuesday 26<sup>th</sup> November 2024 at 7:30pm in the Lady Wardington Room at Wardington Village Hall

Present: Mr R Jarrett (Chairman), Mr M Patterson, Mr N Bankes, Mrs J Burnett, Mr G Page.

**In attendance:** Clerk, 0 members of the public.

**63.Apologies for absence** – Apologies received and accepted from Cllr R Reid. Apologies were also received from District Cllr Chapman and County Cllr Reynolds.

**64.Members’ declarations of interest for items on the agenda** – None.

**65.Public participation session** – None.

**66.To approve the minutes of the Parish Council (PC) meeting held on 1<sup>st</sup> October 2024** – The minutes were proposed, agreed, and duly signed.

**67.Outstanding matters/actions from previous meetings**

67.1 HS2 update – No further update.

67.2 Update re concerns raised about an unlicensed scrap collector in the parish whose collected scrap is attracting rats – The Clerk has spoken with Jayne Cundy at Cherwell District Council (CDC) who has confirmed that the issue is now in hand and that the original complainant has confirmed that they are happy with the progress made.

**68.Feedback from walkabout with the Highways Engagement Representative** – A very positive meeting was held with Kathryn Gash from the Highways Engagement Team on 14<sup>th</sup> November. Kathryn walked around the village with representatives of the PC to have a look at the areas of concern. Kathryn compiled a list of the issues noted and instructed some of the works required as a priority, some of which were completed within 24 hours. Kathryn advised that drains aren’t cleared regularly so they should be reported on fixmystreet when they are blocked which should trigger someone to come out and clear them. **Clerk to write an article to go in the next newsletter encouraging parishioners to report blocked drains and other issues on fixmystreet.**

**69.Play Area**

69.1 Play equipment safety inspection – A parishioner has volunteered to complete the monthly safety inspections. **Clerk to send the inspection forms to the volunteer.**

**70.To consider whether a Parish Council response should be submitted to the consultation regarding enabling remote attendance and proxy voting at local authority meetings** – Proposed and agreed to submit a PC response. **Cllr Jarrett to put together a draft response which should be submitted by the Clerk when agreed by the councillors.**

**71.Planning applications received**

**22/02607/F – High Wardington House, Thorpe Road, Wardington.** Erection of carport. **No objection.** (Response made using delegated powers).

**24/02645/F - High Wardington House, Thorpe Road, Wardington.** Variation of Condition 2 (plans) of 23/02491/F - To reflect the change in fenestration arrangement. **No objection.** (Response made using delegated powers).

**24/02696/F and 24/02697/LB – Wardington Manor, Thorpe Road, Wardington.** Variation of Condition 2 (plans) of 21/02814/F - Modification of main house coats, boots and plant room,

including introduction of chimney. Replacement of existing CCTV. General update of internal finishes, fitted joinery and radiators. Addition of window to stables workshop. **No representation made.**

**72.Planning decisions received**

**24/01935/TCA – Keechbrook, Thorpe Road, Wardington.** T1 x Prunus - Reduce height by 1.5m and shape. T2 x Prunus - Reduce height by 1.5m and shape. **Approved.**

**24/02365/TCA – The Last Straw, Banbury Road Through Wardington, Wardington.** T1 - Holly tree - Reduce by 50% from 14m to 7m and width from 7m to approx 5m. **Approved.**

**24/01759/F and 24/01760/LB - Wardington Manor, Thorpe Road, Wardington.** Variation of Condition 2 of 22/02162/F and 22/02163/LB - amendments to rooflights in the barnyard building and stables loft and reconfiguration of stairs to the stable loft and reduction of the barnyard building footprint and height. **Approved.**

**24/01771/F and 24/01772/LB - Wardington Manor, Thorpe Road, Wardington.** Variation of Condition 2 (plans) of 21/02814/F and 21/02816/LB - Minor layout modifications to the staff area within the Stables rear, partition and door location between new corridor and pottery studio as part of the design development. Introduction of new and modification of existing rooflights to Stables Flats to improve natural ventilation and daylight, which is not visible as they are within the valley of the two roofs. Replacement of existing rooflights to pottery studio in timber to match existing at potting shed. **Approved.**

**73.Planning appeals received**

**APP/C3105/W/24/3352512 - OS Parcel 7921 South Of Huscote Farm And North West Of County Boundary, Daventry Road, Banbury.** Outline planning application for the construction of up to 140,000 sqm of employment floorspace (use class B8) with ancillary offices and facilities and servicing and infrastructure including new site accesses. Internal roads and footpaths, landscaping including earthworks to create development platforms and bunds, drainage features and other associated works including demolition of the existing farmhouse. **A further objection response has been submitted using delegated powers. Full details of the objection can be found on the Wardington.net website.**

**74.Finance**

74.1 To note the bank balances and cashbook balances as at 20.11.2024 – Noted.

**Bank balances**

PC Current	£326.42
PC Savings	£28,091.11
<b>Total</b>	<b>£28,417.53</b>

	WPC Main	Williamscot	Total
<b>Cashbook balances as at 26.09.24</b>	£19,681.75	£8,735.78	<b>£28,417.53</b>

74.2 To note the publication of the 2024-25 paycales and confirm the PC’s decision to increase the Clerk’s pay by 5% which differs from the paycale increase – Noted and confirmed.

74.3 To confirm completion of the second quarterly (Jul to Sep) Internal Control Check – Cllr Jarrett confirmed the check has been completed and all was found to be in order.

- 74.4 To consider renewing membership with CPRE for another year at a cost of £36 with the option to make a higher donation – Proposed and agreed to increase to £50. **Clerk to arrange the donation.**
- 74.5 Proposal to register with the Information Commissioner’s Office at a cost of £40 per year or £35 per year if paid by direct debit – Proposed and agreed. **Clerk to complete the registration and direct debit set up.**
- 74.6 To review the draft budget for 2025-26 – The draft budget was reviewed and discussed.
- 74.7 To note and approve payment of the following invoices already paid using delegated powers: Proposed and agreed.

28.10.24	N R Prickett	Grass cutting 27th Sep	£429.60
28.10.24	CDC	Dog bin emptying half yearly chg	£432.43
28.10.24	OALC	Clerk training	£72.00
28.10.24	Parish Magazine Printing	November 24 Warbler	£312.75
28.10.24	Kirsty Buttle	Salary Oct, backpay, and reimbursement	£619.39
28.10.24	HMRC	Tax Oct	£17.40
31.10.24	NEST	Pension Oct	£23.78
30.09.24	Unity Bank	Service charge	£18.00
31.10.24	Unity Bank	Service charge	£5.40
12.11.24	N R Prickett	Grass cutting 30th Oct	£429.60
12.11.24	Emma Reed	Reimbursement for items for the Williamscot event	£346.67

- 74.8 To note the following receipts: Noted.

30.09.24	Unity Bank	Interest	£177.42
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- 74.9 To approve payment of the following invoices: Proposed and agreed.

Kirsty Buttle	Defib pads	£68.40
Royal British Legion	Poppy Appeal	£50.00
Kirsty Buttle	Salary November	£480.25
HMRC	Tax November	£2.40
NEST	Pension November	£18.49

**75.Information exchange** – The PC requested a new Thorpe Rd sign due to the deterioration of the original sign. CDC has installed a new sign in a different location and will be removing the original sign. Some of the salt bins have recently been used so they need topping up again. **Clerk to inform Highways.** It was noted that the lease on the play area expires in around 2 years.

**76.To agree meeting dates for 2025 – Proposed dates are 14<sup>th</sup> Jan, 18<sup>th</sup> Mar, 13<sup>th</sup> May, 24<sup>th</sup> Jun, 29<sup>th</sup> Jul, 9<sup>th</sup> Sep, 21<sup>st</sup> Oct, 25<sup>th</sup> Nov – Proposed and agreed. Clerk to make bookings for the Memorial Hall.**

Meeting closed @ 9pm

**Date of next meeting – 14<sup>th</sup> January 2025**

Signed..... Date.....