Wardington Parish Council

Minutes of a meeting of the Parish Council held on Tuesday 20th October 2026 at 7:30pm in the Lady Wardington Room at Wardington Village Hall

Present: Cllr R Jarrett (Chairman), Cllr M Patterson, Cllr M Chivers, Cllr G Page, Cllr E Batchelor, Cllr E Wordsworth.

In attendance: Clerk, 1 member of the public.

47.Apologies for absence – Apologies received – Cllr Nigel Bankes. Apologies accepted – None. District and County Cllr Aramini-Brant had also given apologies.

48.Members' declarations of interest for items on the agenda – Cllr Page declared an interest in planning application 26/01553/OUT as the applicant is his brother.

49.Proposal to co-opt Elizabeth Wordsworth onto the Parish Council (PC) – Proposed and agreed. Elizabeth completed her Declaration of Acceptance of Office which was countersigned by the Clerk.

50.Public participation session – The applicant for 26/01553/OUT advised that they have been asked to submit two potential layouts for the houses on the site which have been submitted to planning hence the amendment to the consultation.

The member of the public left the meeting at 7:38pm.

51.To approve the minutes of the Parish Council meeting held on 8th September 2026 - The minutes were proposed, agreed, and duly signed.

52.Outstanding matters/actions from previous meetings

52.1 HS2 update – There is a drop in session being held on 22nd October between 4 and 6pm in the Memorial Hall. The work on Edgcote Road has been postponed.

53.Play Area

53.1 Update re repairs required in response to the annual play equipment inspection – Cllr Patterson has now pegged down the mats. The only outstanding item is the graffiti in the jungle den. This will be sanded down soon.

53.2 Lease with the Memorial Hall – The Memorial Hall Trustees have contacted the PC to advise that the change to their charitable status is taking a lot longer than they expected, so it was agreed to continue working under the existing agreement for the time being.

54.Planning applications received

26/02183/F - Unit 2, Coton Lodge, Street Off Wardington Road, Wardington. Physical alterations to building associated with Class MA prior approval application. No objection. *(Response made using delegated powers).*

26/01553/OUT - Barn Farm Plants Garden Centre, Barn Farm, Thorpe Road, Wardington. Outline application with all matters reserved, except for access, for demolition of existing buildings, and erection of up to 8 dwellings with associated parking, drainage, and landscaping. *Amendment re illustrative drawings.* No further comments.

26/02536/TCA – Keechbrook, Thorpe Road, Wardington. 1 X Laburnham, 1 x Crab Apple they are both hidden inside a large overgrown hedge that we wish to remove and replant a more manageable hedge. The trees are both less than 4 m tall and badly shaped. No objection.

26/02690/F and 26/026697/LB - Wardington Manor, Thorpe Road, Wardington. Variation of Condition 1 (plans) of 26/01819/F and 26/01820/LB - revised plan - 0933_dW_ST_00_PL1 - replacement of existing timber dovecote door facing the courtyard to be stone frame with metal casement windows, existing

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timber door to valley to be in glazed timber with necessary safety bars, to meet current building regulations. No objection.

55.Planning decisions received

26/01819/F and 26/01820/LB - Wardington Manor, Thorpe Road, Wardington. Variation of Condition 2 (plans) of 24/01759/F - To introduce AC to Stable Loft and adjust the main vehicular gate. Approved.

26/02194/MA56 – Coton Lodge, Wardington. Change of Use from commercial (Use Class E) to residential (Use Class C3) and conversion of Units 1 and 2 to create 2 No dwellings. Prior Approval Granted.

56.Installation of a defibrillator in Williamscot – The PC was advised that a request has been made for a defibrillator to be installed in Williamscot. The PC raised a number of questions regarding where the defib would be sited as this would impact the overall cost depending on availability of an electrical supply, and whether the proposal is to fund the defibrillator from general PC funds or from the Williamscot fund. **Clerk to e-mail Cllr Nigel Bankes to ask if he could bring the details to the next meeting for consideration.**

57.Finance

57.1 To note the bank balances and cashbook balances as at 14.10.2026 – Noted.

Bank balances

PC Current	£227.30
PC Savings	£32,245.12
Total	**£32,472.42**

	WPC Main	Williamscot	Total
Cashbook balances as at 14.10.2026	£23,714.14	£8,758.28	**£32,472.42**

57.2 To note and approve payment of the following invoices already paid using delegated powers: Proposed and agreed.

29.09.26	Kirsty Buttle	Salary Sep	£416.82
29.09.26	HMRC	Tax and NI Sep	£121.58
01.10.26	NEST	Pension Sep	£20.00
30.09.26	Unity Bank	Account fee	£7.00

57.3 To note the following receipts: Noted.

09.09.26	CDC	Precept	£7,050.00
30.09.26	Unity Bank	Interest	£129.79

57.4 To approve payment of the following invoices: Proposed and agreed.

CDC	Half yearly chg for dog bin emptying	£492.49
NR Prickett	Grass cutting 30th Sep	£474.00
Kirsty Buttle	Salary, SIM, and One Drive Oct	£434.26
HMRC	Tax and NI Oct	£121.58
NEST	Pension Oct	£20.00
Unity Bank	Account fee	£7.00

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57.5 To confirm completion of the first (Apr to Jun) and second (Jul to Sep) Internal Controls Checks for 2026-27 – Cllr Bob Jarrett confirmed the check has taken place and all was found to be in order.

57.6 Proposal to make a contribution of up to £60 for an air conditioning unit for the Clerk's office – Proposed and agreed. **Clerk to order at the appropriate time.**

58. Information exchange – It was noted that due to the heavy rain recently there are a number of drains which now need clearing again including the drains near the old Chapel, and two near The Manor gate. Some drain clearing took place in Williamscot last week but they only cleared two out of the six drains. **Clerk to contact Highways to request that they clear the drains in both Wardington and Williamscot. Clerk also to chase Chris Aramini-Brant to ask for an update about what Highways are doing about the flooding of gardens in Williamscot.**

Cllr Malcolm Patterson agreed to look into options for replacement posts along Mount Pleasant.

The Clerk advised that Cherwell District Council (CDC) have stated that all litter bins in Cherwell parishes belong to the relevant PC, therefore all bins in Wardington and Williamscot need to be added to the Asset Register. **Cllrs to let Clerk know the location of any litter bins in the parish. Clerk to create an asset check form for different sections of the parish to allow Cllrs to complete quarterly condition checks.**

Meeting closed @ 8:44pm

Date of next meeting – 24th November 2026

Signed…….. Date……

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